

User Manual for Barat Ghar Booking Process

*Important Guidelines

- Use **Debit Card** or **Internet Banking** for payment.
- **Caution:** Do not use the NEFT option for payment.

Step-by-Step Instructions

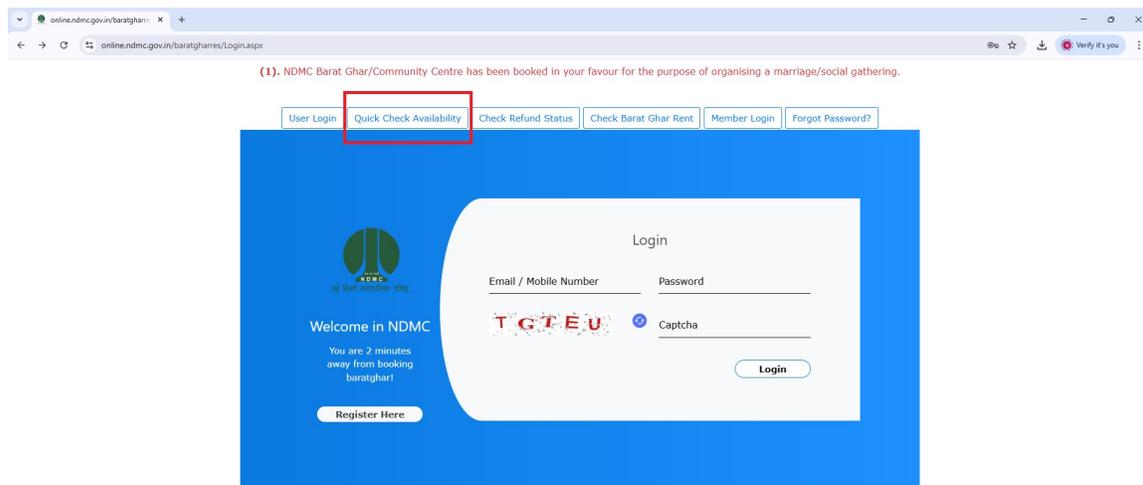
Step 1: Visit the NDMC Barat Ghar Website

1. Open your preferred web browser.
2. Go to the official NDMC Barat Ghar Booking Application:
<https://online.ndmc.gov.in/baratgharres/>

Step 2: Check Availability

Before registering, confirm if the desired Barat Ghar is available on your chosen date.

1. On the homepage, locate the **"Quick Check Availability"** option in the menu bar and click on it.



2. Enter the following details:
 - Name of the Barat Ghar.
 - Month and year for booking.

3. Click **Submit** to check availability.

DATE	BOOKING STATUS
1	Booked
2	Booked
3	Available
4	Available
5	Available
6	Booked
7	Available
8	Available
9	Available
10	Available

Step 3: Register on the Portal

1. Go to the **NDMC Barat Ghar Booking Portal**:
<https://online.ndmc.gov.in/baratgharres/>
2. Click on **Register Here**.

(1). NDMC Barat Ghar/Community Centre has been booked in your favour for the purpose of organising a marriage/social gathering.

User Login Quick Check Availability Check Refund Status Check Barat Ghar Rent Member Login Forgot Password?

Welcome in NDMC
You are 2 minutes away from booking baratghar!

Register Here

Login

Email / Mobile Number Password

A K U 3 Z Captcha

Login

3. Fill in the required details and complete the registration process.

The screenshot shows a web browser window with the URL `online.ndmc.gov.in/baratgharres/Register.aspx`. At the top, there is a notification: "(1). NDMC Barat Ghar/Community Centre has been booked in your favour for the purpose of organising a marriage/social gathering. (2). In view of the GNCTD order and the advisory issued by the Govt. of India, Ministry of Health and Family Welfare, you are requested to restrict the gathering to the barest minimum possible in case of marriage. In case of other function it should be not more than 20 persons to prevent and control the outbreak of epidemic disease COVID-19."

The main content area has a blue background with the NDMC logo and the text "Welcome in NDMC" and "You are 2 minutes away from booking baratghar!". A "Login" button is visible on the left.

The registration form is titled "Register For BaratGhar Booking" and includes the instruction "If you are existing user than you can go for Login". The form fields are:

- Name: Vikas Kumar
- Email: vikas.kumar@gmail.com
- Gender: Male Female
- What is your First Pet Name? (dropdown menu)
- Mobile Number: 99999 99999 (with a "Generate OTP" button)
- OTP: 35345
- Address: [Redacted]
- Captcha: 4187Z

There is a "Resend" button below the captcha and a "Register" button at the bottom right. A "Quick Check Availability" link is also present.

4. Login using your Mobile Number/Email and Password.

The screenshot shows a web browser window with the URL `online.ndmc.gov.in/baratgharres/Login.aspx`. At the top, there is a notification: "(1). NDMC Barat Ghar/Community Centre has been booked in your favour for the purpose of organising a marriage/social gathering."

Navigation links at the top include: User Login, Quick Check Availability, Check Refund Status, Check Barat Ghar Rent, Member Login, and Forgot Password?.

The main content area has a blue background with the NDMC logo and the text "Welcome in NDMC" and "You are 2 minutes away from booking baratghar!". A "Register Here" button is visible on the left.

The login form is titled "Login" and includes the instruction "If you are existing user than you can go for Login". The form fields are:

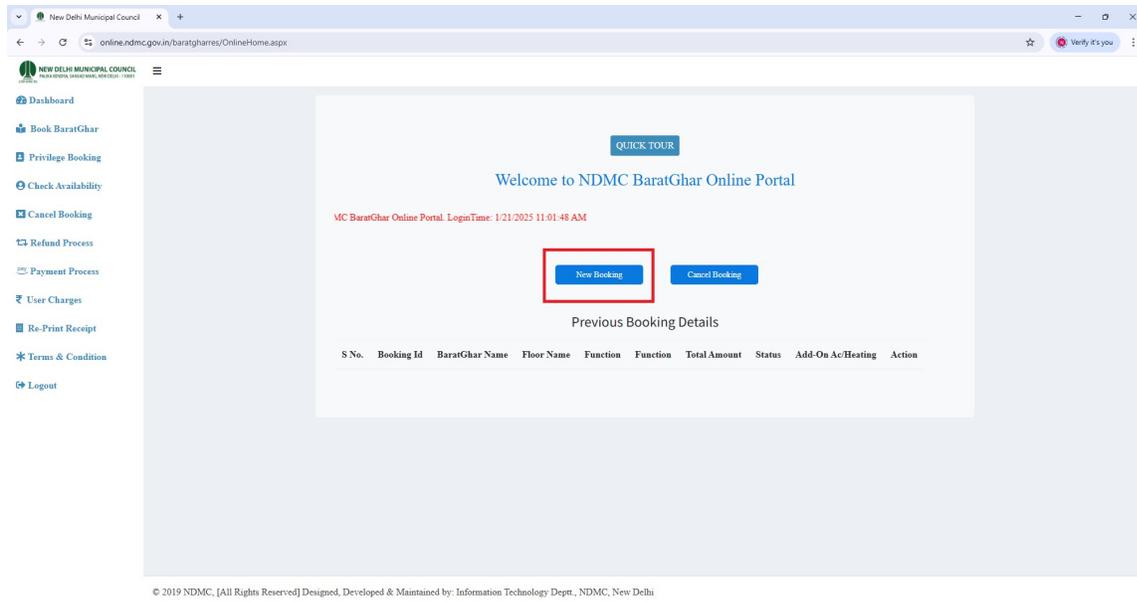
- Email / Mobile Number: [Redacted]
- Password: [Redacted]
- Captcha: 76N97

A "Login" button is located at the bottom right of the form.

5. You will be redirected to your Dashboard.

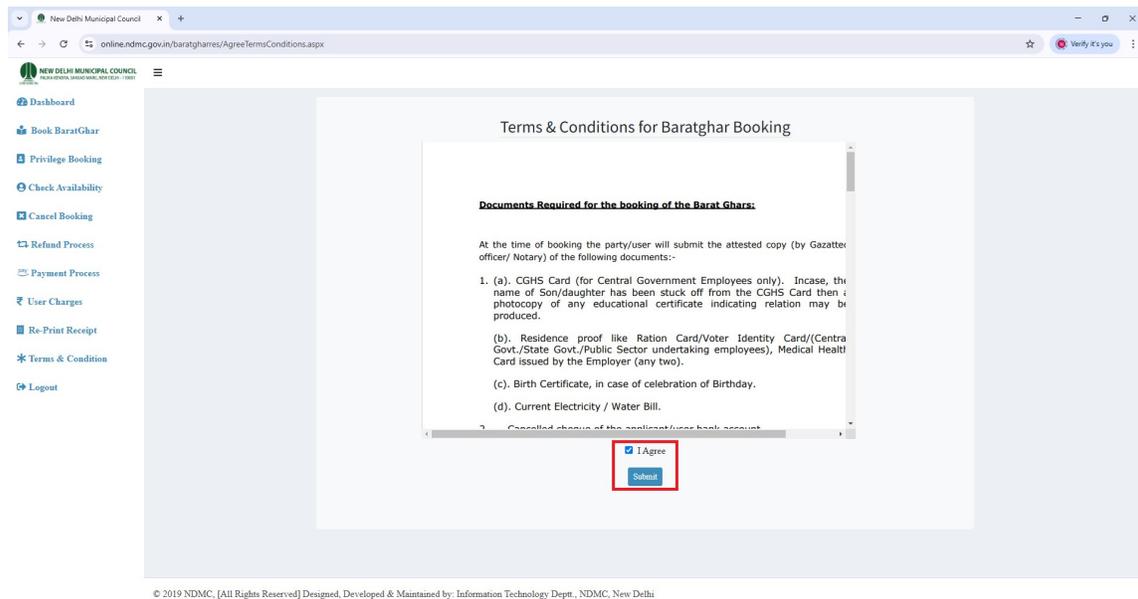
Step 4: Start the Booking Process

1. On the dashboard, click **New Booking**.



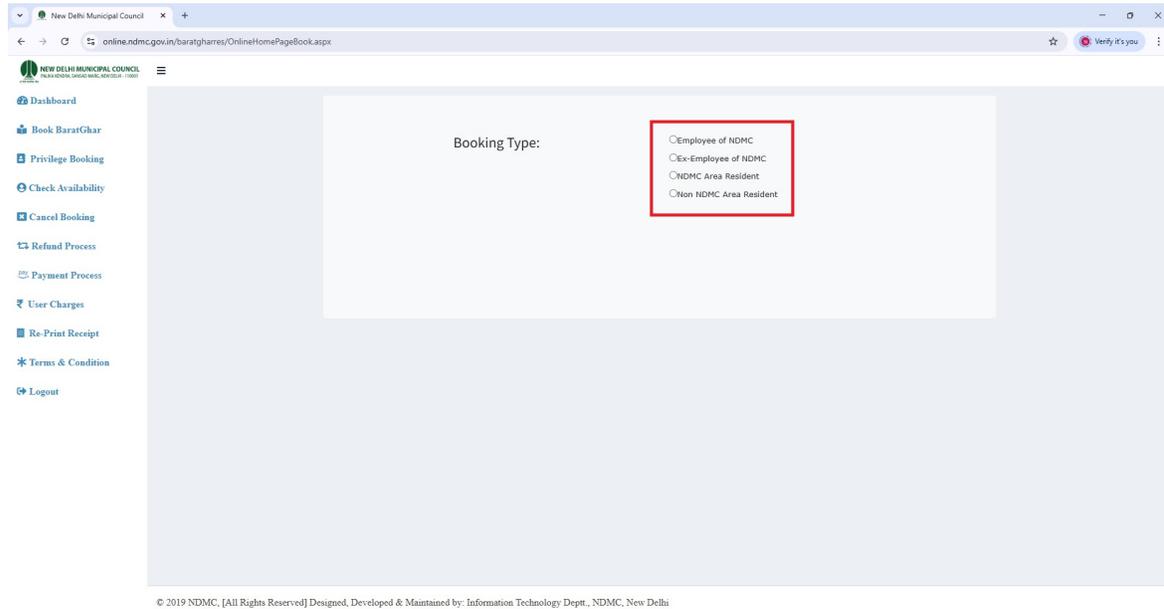
Step 5: Accept Terms and Conditions

1. Carefully read the **Terms and Conditions**.
2. Select the **I Agree** checkbox.
3. Click **Submit**.

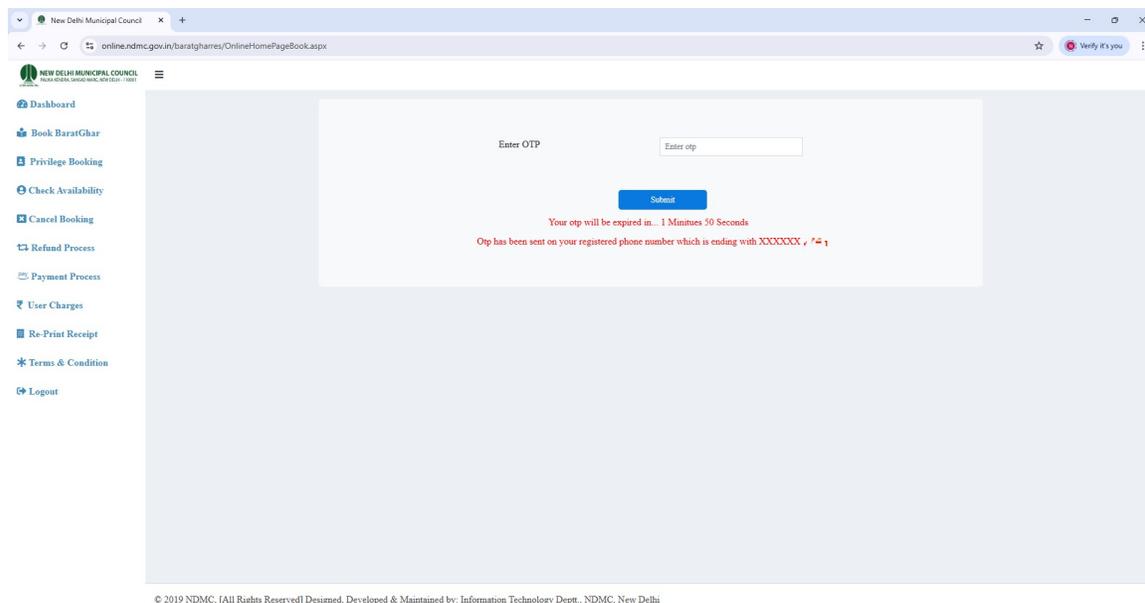


Step 6: Select Booking Type

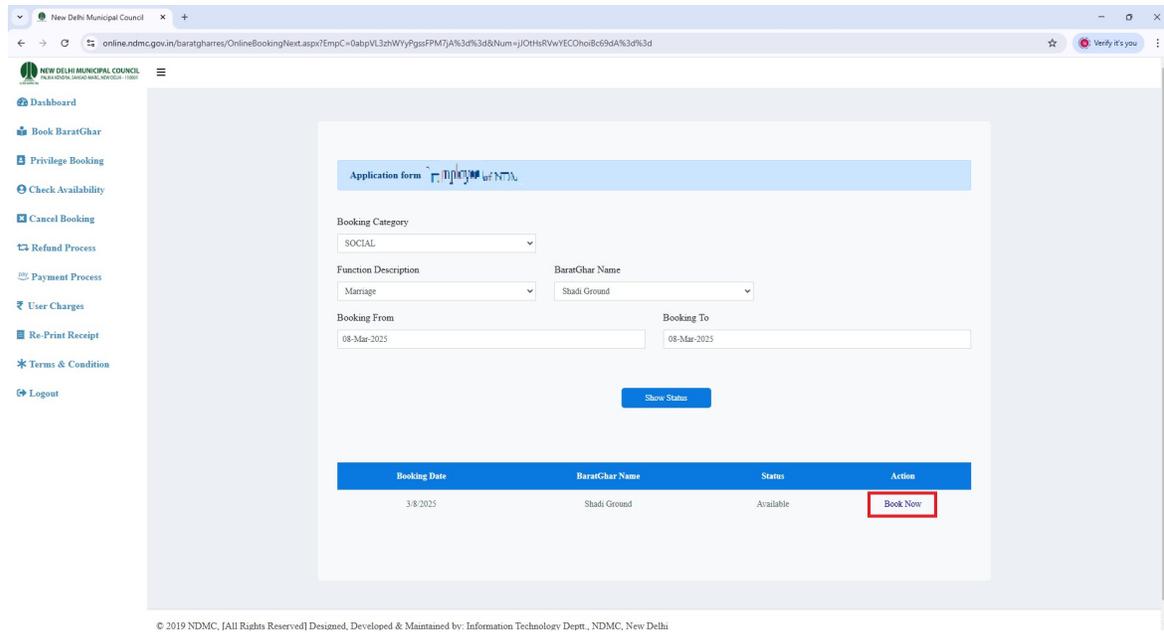
1. Choose the **Booking Type** from the available options and provide the required details.
2. Click **Submit**.



3. Enter the OTP sent to your registered mobile/email and click **Submit**.

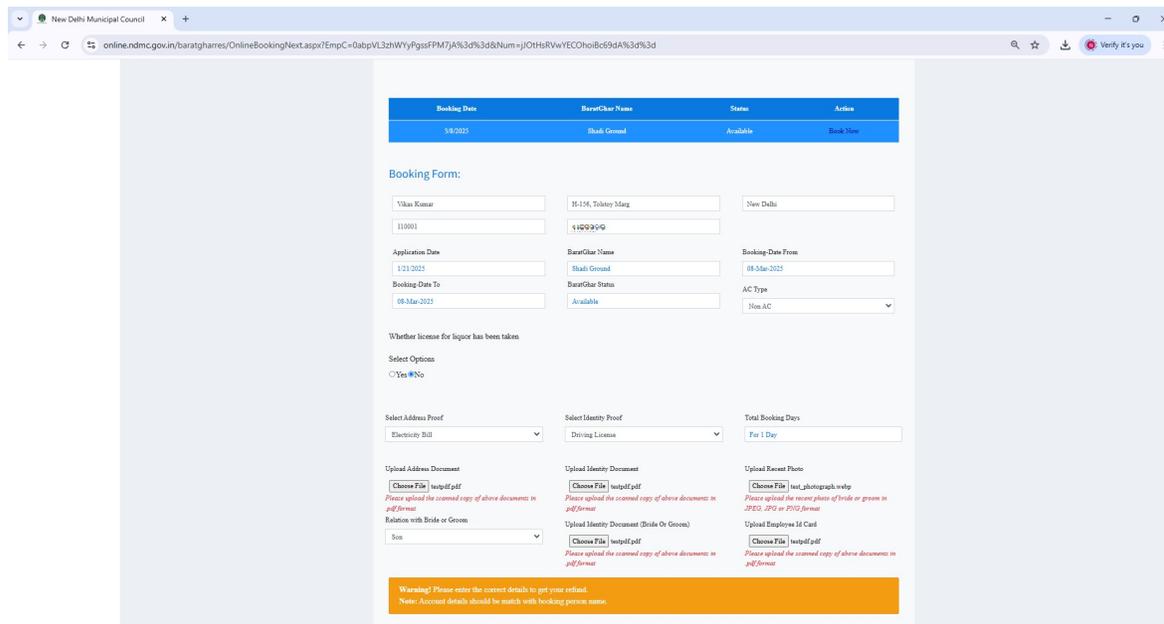


4. Select the **Barat Ghar name, date, and time** for your booking.
5. Click **Show Status** to view availability.
6. Click **Book Now** to proceed.



Step 7: Complete the Booking Form

1. Fill out all the required details in the booking form.
2. Upload the necessary documents and photographs as specified.



Step 8: Provide Account Details

1. Enter your **bank account details** for refund purposes.
2. Ensure the account belongs to the individual making the booking.

Account Holder Name: Vikas Kumar
Address: R/91, Tolstoy Marg, New Delhi
Father Name: Vinod Kumar
Mobile Number: 9999999999
Bank Account Type: Saving Account
Bank Name: STATE BANK OF INDIA
Bank Account Number: 12345678901234567890
Bank Address: C-Block, [redacted], New Delhi
IFSC Code: SBIN0030262
Narration: test

Note: Please Upload recent Photo in respect of bride/bride groom or any other document that depicts the photo of persons for whom celebration of booking is taking place.

Undertaking

- No noise pollution, such as loud bands, fire crackers, DJ-music etc. shall not be used between: 10:00 PM to 06:00 AM.
- Disassembling of tents, loading of furniture/ utensils and all other activities of tent website would be carried out only after 06:00 AM.
- I shall use only silent generator as per guidelines of Environment Department, Government of NCT of Delhi.
- If any booking is found fictitious or fraudulent, it will be cancelled forthwith and full user charges and the security amount will be forfeited and 10 times that of rate of prescribed user charges would be levied.
- No alcoholic drinks will be served in or around the Banquet Hall.
- I Agree With Term & Condition of allotment-booking policy as displayed on NDMC Website.

I have read all the above mentioned conditions and in case of violation of any of these conditions shall lead to tantamount to forfeiture of security deposit along with the legal action against me.

4XRUA
4XRUA
Submit Back

Step 9: Submit and Make Payment

1. Click **Submit** to finalize your booking.
2. Make the payment using **Debit Card** or **Internet Banking**.
 - o **Note:** NEFT payments are not accepted.